

LWLC Committee Assessment Form – Collection Development (Serials) Team

Month/Year: December 2012 – January 2013

Team Goal 1	Review of currently-subscribed serials and electronic resources.	
What will this goal accomplish?	Ensure access to as many essential electronic resource and serials as possible despite budget limitations. Verify online access of journals in order to provide maximum usage and determine possible candidates to cancel.	
Monthly Activities Towards Achieving Goal	Cancellation of 5 fee-based subscriptions and 1 free-access resource were offset by the addition of 6 free-access electronic resources during Dec. 2012-Jan. 2013. Discussions held with Subject Specialists regarding their budgets and how the deficits will be remedied over FY2013. Accounting Research Manager, Biography Reference Bank, BioOne, College Source Online, Emerald, and PsycINFO subscriptions were not renewed. Completed check of journals accessible via JSTOR, Ovid, Science Direct, and Wiley Online Library. Oxford Journals Online has a pending review.	
Data Analysis Assessment Activities	Usage statistics for fee-based resources are collected on a monthly basis. Library holdings spreadsheet is maintained on monthly basis by Collection Development Librarian with information from Periodicals, Cataloging, and E-resources.	
Comments	Cancellations and renewals for Dec. 2012-Jan. 2013 were successfully completed. Continue to review serials issues in cooperation with Periodicals Department. Will resume review of online access for print subscriptions once the serials payments have been completed.	
% of Goal Accomplished	100.0% - determination of resources to cancel in FY2013. 92.3% - Complete payment made for 13 resources that renewed in Oct-Nov. 2012. 1 resource awaits complete payment. 100.0% - complete payment made for 16 electronic resources renewals for Jan. 2013 were completed. 1 renewal (Oxford Journals Online) still awaits finalized pricing before a requisition can be submitted.	
Impact of Goals	Selection of resources that provided the most use for library patrons per usage in order to meet budget parameters. Awareness of confirmed full-text access to online journals will ensure faster and enhanced online research.	
Time Line for Supporting Activities	Activities: 1: <u>Informed vendors of resources to cancel and received confirmation.</u> 2: <u>Review online access for all EJS and print journals that include online access.</u> 3: _____	Completion Date: 1: <u>Ongoing</u> 2: <u>May 2013</u> 3: _____

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Team Goal 2	<p>Regular bimonthly updates to the What's Happening page with input from librarians. Bimonthly basis decided in FY2012 as more feasible.</p>	
What will this goal accomplish?	<p>Publicize the holdings and resources of the Library using the What's Happening web page.</p>	
Monthly Activities Towards Achieving Goal	<p>Collected recommendations from librarians. Collection Development Librarian and Electronic Resources / Serials Services Librarians made additional book and eBook recommendations based on new titles added to the "best sellers" collection. Librarians made additional book and eBook recommendations based monthly events, such as Black History Month and Presidents Day. The What's New page is now called the What's Happening page. The name was changed because it will feature theme-based collections dependent on monthly celebrations and/or current events. The What's Happening page will be created as a LibGuide and then featured on the LWLC homepage.</p>	
Data Analysis Assessment Activities	<p>Successful completion of January/February What's Happening page. Future assessment activities may include monitoring the circulation statistics for featured items. Featured items may be included in a book display for easy access.</p>	
Comments	<p>The Collection Development Librarian collects information on recently-acquired books from subject specialists and area specialists. The Electronic Resources/ Serials Services Librarian collects information on the journals and electronic resources. The Collection Development Librarian compiles both sets of information and sends an update to the Webmaster. Monthly What's Happening page reports will be implemented starting January 2013. The What's Happening page will feature new items added to the collection and highlight older items in the collections.</p>	
% of Goal Accomplished	<p>100.0% - page for January/February 2013 completed and sent to LASO. 100.0% - LASO completed the upload.</p>	
Time Line for Supporting Activities	<p>Activities: 1: <u>Collect the information for the What's Happening page.</u> 2: <u>Sent new What's Happening page information to LASO</u></p>	<p>Completion Date: 1: <u>Ongoing</u> 2: _____ 3: <u>February 2013</u></p>

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Team Goal 3	Regular monthly updates to the database pages.	
What will this goal accomplish?	Add and remove resources as appropriate in order to allow users to access electronic resources that are found to be scholarly or useful for ease of research.	
Monthly Activities Towards Achieving Goal	Updates are sent to LASO on a monthly basis. Changes reflected the information noted in Goal 1.	
Data Analysis Assessment Activities	Data analysis is based on assessments made in Goal 1.	
Comments	Changes were made as new resources were verified as accessible and appropriate as well as currently-held resources were either close to cancellation or new information was needed. At times, IP access for new platforms required follow-up, but the resources eventually become accessible. Follow-up on incomplete items is to be indicated by red font in items not completed in the previous month.	
% of Goal Accomplished	100.0% - updates are completed and sent on a monthly basis to LASO. 80.0% - completion of updates by LASO. One resource required ezyproxy modification. This was indicated in the Nov. 2012 updates and was not completed when supplement to Nov. 2012 was sent (Springer e-book collection links were changed since then).	
Time Line for Supporting Activities	Activities: 1: <u>Receive information for database update before submission to LASO. If an actual site, an e-mail is sent to the Library Staff</u> 2: <u>Send database update to LASO.</u> 3: <u>Check on the updates.</u> 4: _____ 5: _____	Completion Date: 1: <u>15th of month</u> 2: <u>20th of month</u> 3: <u>30th of month</u> 4: _____ 5: _____

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Team Goal 4	Electronic resources' vendor visits and/or webinars.	
What will this goal accomplish?	<p>Due to budget, it is improbable that any new resources will be bought in FY2012. Also, budget constraints make it difficult for vendors to come and visit for demos. Vendors often instead rely on webinars. This information is disseminated by the Electronic Resources/Serials Services Librarian to the Team and, at times, Library Staff.</p> <p>Provide trials and additional training for other librarians to learn more about resources already subscribed as well as evaluate items for potential purchase.</p>	
Monthly Activities Towards Achieving Goal	<p>Platt (Chair of Publicity Team) offered to provide publicity of vendor training sessions / webinars to ASU Info if know 2 weeks in advance.</p> <p>Altman disseminated e-mail regarding Lexis-Nexis Academic Universe webinars on 1/16/2013.</p> <p>The Team received information regarding CamelliaNet promotional ideas on 1/22/2013.</p>	
Data Analysis Assessment Activities	<p>Survey will be distributed in Mar. 2013 to see which vendors to request further information and/or set up a webinar or session.</p> <p>Results of sessions can be measured by means of changes in the usage statistics.</p>	
Comments	<p>Team felt follow-up from sessions was needed.</p> <p>List of potential purchases is maintained by Electronic Resources / Serials Services Librarian.</p>	
% of Goal Accomplished	<p>90.0% - Inform Team about webinars and/or relevant information that would assist Librarians in learning more about resources.</p>	
Time Line for Supporting Activities	<p>Activities:</p> <p>1: <u>Discuss with vendors about resource training.</u></p> <p>2: <u>Disseminate webinar/ trial information to Collection Development (Serials) Team or as otherwise needed.</u></p> <p>3: _____</p>	<p>Completion Date:</p> <p>1: <u>On-going</u></p> <p>2: <u>On-going</u></p> <p>3: _____</p>